**Packaging final checklist**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Model# | Lot# | Build # | Serial Number | Date of Mfg. | Shipped Firmware Rev |
|  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Action | Process | Mark | Notes |
|  | Verify | Check for debris in package. |  |  |
|  | Verify | Verify BOM matches what is being shipped. |  |  |
|  | Verify | Verify product is secure and will not be damaged during shipping. |  |  |
|  | Verify | Check that product is not pinching cables or laying on top of cables. |  |  |
|  | Verify | Verify that documentation and calibration certificates are included. |  |  |
|  | Verify | Products are Secure and No floating parts can damage Products being shipped |  |  |

|  |  |  |
| --- | --- | --- |
| Name | Date | Initials |
|  |  |  |